



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
March 8, 2012
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Gail Conrad	Mirammar College (Interim)
Brian Ellison	Continuing Education
Dave Evans	Mesa College (Acting)
Stephen Flores	CE Academic Senate
Cathi Lopez	City Academic Senate
David Navarro	Mirammar Academic Senate
Lynn Neault	Student Services
Peter White	City College

GUESTS:

Gabriel Adona	Mesa College
Ailene Crakes	Mesa College
Bonnie Peters	City College
Kirk Webley	Mirammar College

1.0 Approval of Minutes

- March 1, 2012
- Approved

2.0 Freshman Year Experience – Revisited

- The Freshman Year Experience (FYE) counselors/coordinators were invited to continue discussing the business process and student contract for the Freshman Year Experience Program.
- The group discussed and reviewed the proposed changes to the student contract. The student contract specifies the terms and agreement for program participation, including the fact that participants will be dropped from the program for non-compliance.

- Ailene Crakes expressed her concern about priority registration for the FYE participants since some of the students fall into EOPS and/or DSPS. It was agreed that the highest priority would be applicable.
- The Council discussed the FYE program registration process at each of the colleges and agreed to permit FYE students to register themselves on their specific date and time and then put a hold on the record.
- The Council agreed that all FYE students must take courses/classes at their designated college in the first semester only.
- The Council made changes to the FYE Student Commitment Agreement contracts and business processes. The final drafts will be sent out to the group for review.

3.0 International Student Budget – Revisited

- At the previous meeting, the Council discussed the required budget that International students must have on deposit before being approved to attend as an F-1 Visa student, which is currently \$17,500 per academic year.
- The Council agreed to increase the budget to \$18,000 for each of the colleges based on the cost of living increase and gasoline prices.

4.0 Academic Renewal Without Course Repetition - Revisited

- The Council was provided with an updated draft of proposed changes to business practices for academic renewal without course repetition (AP 3910.4), grade alleviation and transcripts.
- The Council agreed on the proposed changes and will discuss with their respective constituent groups.

5.0 Report on Programs to Improve Outcomes for Underrepresented Students

- The Council was provided with a list of descriptions and indicators for the various learning communities programs designed to improve outcomes for underrepresented students.
- The Council was asked to review the list of programs and descriptions and send their changes back to Lynn Neault.

6.0 Counselor Workshop (Cynthia Rico Bravo)

- The Council reviewed the draft agenda of the upcoming counselor workshop.

The tentative agenda is as follows:

- Pending Priority Registration Criteria (Fall 2012)
- Repetition/Withdrawal Changes
- Financial Aid Changes
- SB1440 Degrees Update
- DD214 –Area E Eligibility
- Application for Admission Deadline
 - Impact on Services & Communication to Students
- Proposed Business Processes – Evaluations
- Continuing Education Advantage
 - Process
 - Non-credit to credit data
 - DSPS support for basic skills needs
- Incoming Transcript Processing Overview
- Student Success Task Force Recommendations – Update
 - Common Assessment
 - SB 1456
 - BOG Waiver Changes

7.0 Other – A/R Questions

- The Council discussed Summer service hours and counselor availability.